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RULES AND AMATEUR STATUS COMMITTEE

TERMS OF REFERENCE

Mandate

The Rules and Amateur Status Committee is an Operating Committee of the CEO of the Royal Canadian Golf Association (operating as Golf Canada), hereinafter referred to as "Golf Canada". It is responsible for assisting the CEO in fulfilling his oversight responsibilities relating to the Rules of Golf.

Key Duties of Chair

In fulfilling its role, the Chair will work closely with staff on the following tasks:

- Establish starting, scoring and rules duty rosters, working with the Duty Roster sub-committee;
- Provide input to CEO on selection of staff/volunteer rules delegates at international meetings and championships with respect to the Rules of Golf and Amateur Status;
- Provide input to the R&A Rules Committee and the Joint Rules Committee of the R&A and USGA to formulate changes to the Rules of Golf;
- Approve rules of golf and amateur status budgets for recommendation to the Board
- Work with the staff support person to plan meetings;
- Support committee members between meetings to complete tasks; and
- Provide written reports to the CEO as required

Key Duties

In fulfilling its mandate, the Committee will perform the following key tasks:

- Govern the Rules of Golf in Canada;
- Administer the Rules of Amateur Status in Canada;
- Maintain the organization's position and reputation as the authority in Canada for all matters relating to the Rules of Golf and Amateur Status;
- Provide Rules decisions services for queries on the Rules of Golf;
- Review and rule on all applications for amateur status reinstatement;
- Investigate all reported breaches of the Rules of Amateur Status;
- Establish conditions of competition and standard local rules for all Golf Canada competitions;
- Conduct Rules of Golf National Certification Seminars;
- Develop Rules of Golf and Rules of Amateur Status educational programs and awareness for all levels of players and officials;
- Develop ways and means to increase the number of people participating in informational/educational sessions on the Rules, and to increase the number of certified rules officials;
- Review the Rules on a continuing basis and in conjunction with other national golf associations; changes in the Rules must be approved by the Board of Directors;

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- Monitor compliance with the copyright of the Rules of Golf in accordance with the Agreement with the R&A dated October 31, 1983;
- Provide a dispute resolution mechanism whereby decisions can be reviewed by the Amateur Status Committee and subject to appeal to the Board of Directors;
- Distribute, in Canada, the Rules of Golf and the Decisions on the Rules of Golf, ;
- Provide annual input as part of the Golf Canada strategic planning process;
- Perform such additional tasks as may be delegated to the Committee from time to time.
- Review all Rules of Golf related policies on an annual basis



Appointment

Members shall be appointed to the Committee by the Board within 30 days after each annual general meeting, and will serve terms of one year. Committee members will be expected to serve a minimum of three one-year terms. Should a vacancy occur on the Committee, for whatever reason, the Board may appoint a qualified person to fill that vacancy for the remainder of the vacant position's term. The Board may remove any member of the Committee.

Composition

The Committee should be composed of five to ten persons, who will be identified jointly by the Chair of the Committee and the CEO, taking into account their knowledge, experience and interest in the Rules of Golf. Such members must be certified to Level Four in accordance with the current Rules Certification program in Canada. Members selected to the Committee should reflect, to the extent possible, the diverse nature of Golf Canada's membership including language, gender, geographic location and ethnicity. The Board will designate the Chair of the Committee, who shall be a Governor or a Director. The Rules Chair will serve a term of four years. For resolutions that require a vote, the Chair shall have a vote but will not have a second vote in the event of a tie.

Meetings and Resources

The Committee may meet by telephone or in person, as required. Meetings will be as called by the Chair. The Committee will receive the necessary resources from Golf Canada to fulfill its mandate will have staff persons assigned to assist the Committee with its work.

Reporting

The Committee shall report to the CEO. Minutes of all meetings will be kept and minutes and reports will be sent to the CEO within 60 days of each meeting of the Committee. The minutes will then be accessible for review on the Governors web page.

Review and Approval

These terms of reference were approved by the Board on TBD and may be reviewed and revised from time to time by the Board.