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## **Golf Canada Handicap & Course Rating Subsidy Policies**

Golf Canada has three separate Handicap & Course Rating Subsidy programs to assist our provincial partners and member clubs. These policies assist the Provincial Golf Associations in conducting Golf Canada Handicap Certification Seminars, help to offset the costs of conducting the Course Ratings at the member clubs, and help to defray the costs of the Course Rating Guides and Manuals. The available subsidy programs are as follows:

1. Golf Canada Handicap Certification Assistance Program.
2. Golf Canada Course Rating Subsidy Program.
3. Golf Canada Course Rating Guides and Manual Subsidy Program.

The requirements to apply for these subsidy programs are listed in the attached three appendices.

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## Appendix 1

### Golf Canada Handicap Certification Assistance Program Policy

**The Challenge:**

In order to meet the requirements of the USGA handicap license agreement, Golf Canada must work with the provincial golf associations to deliver handicap certification seminars across Canada with a view to certifying an individual at each member golf club. Both Golf Canada and provincial golf associations have a vested interest in maintaining the USGA license and delivering handicap services so both parties must work together to implement this program. Handicap information seminars also represent a great opportunity for the associations to improve communication and demonstrate value for membership to our constituents.

**Strategy:**

The role of Golf Canada will be to train the instructors, develop the support materials and provide funding subsidies. The provinces will concentrate on coordinating and conducting the handicap certification seminars.

**Golf Canada Assistance Program:**

To help defray some of the costs associated with the seminar program Golf Canada will pay a subsidy to provinces conducting seminars using the approved curriculum.

- The amount of subsidy will be \$250 per seminar conducted.
- In addition to the subsidy, Golf Canada will provide complimentary copies of the brochures: "The Golf Canada Handicap System: All You Need To Know" and "The Handicap Committee: Duties and Responsibilities" to every seminar attendee and one (1) complimentary Golf Canada Handicap Manual for each Golf Canada member club attending the seminars.

Additional Golf Canada Handicap Manuals can be purchased from Golf Canada as required Contact Golf Canada sales staff (x283) for manual purchases. Please estimate the amount of material you will require to supply your seminars for the year and forward it to Madeline Small as early as possible. We will reconcile the amount ship with the actual attendance at your seminars at the end of the year and invoice accordingly, if necessary.

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Seminar subsidies will be paid contingent on the province furnishing a summary of seminars conducted emailed as an Excel spreadsheet to Madeline Small.

- Seminar location(s), date(s)
- List of attendees showing name and home club

Please send an invoice as well.

In order to keep the list of certified people updated on the Golf Canada website it is requested that information be emailed immediately following each seminar. Information on all seminars conducted during the year must be received by Golf Canada no later than October 15th so that subsidies can be paid in the fiscal year and the information can be forwarded to the USGA in a timely fashion as per our license agreement. Golf Canada also reserves the right to withhold subsidy payments if it is deemed the provincial association is not adequately covering the recommended curriculum and/or giving best efforts to deliver an adequate number of seminars.

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## Appendix 2

### Golf Canada Course Rating Subsidy Program

Golf Canada will provide authorized provincial golf associations a subsidy of **\$37.50 per 9-holes rated for men and \$37.50 per 9-holes rated for women**, regardless of the number of tees rated for men or women or the number of visits required to conduct the ratings at the course. For example, if XYZ Golf Club is an **18-hole course** and is rated for men and women on the same day, the province would receive \$150 (\$75 for the men's rating and \$75 for the women's rating). If XYZ Golf Club is rated for men in June and women in August, the province would receive \$150 (\$75 for the men's rating and \$75 for the women's rating). If XYZ Golf Club is rated only for men (or women), the province would only receive \$75.

The purpose of the program is to provide funding assistance to the provincial associations to help offset a portion of the costs of conducting ratings with a view to maintaining up-to-date and accurate course ratings for the country. The Golf Canada Score Centre and all certified handicap software vendors depend on having access to this data.

To qualify for the subsidy the following conditions must be met:

- 1)** Provincial associations are responsible for updating and maintaining accurate course rating data in the Golf Canada Score Centre. Provinces must update and input new or revised ratings as they occur throughout the year. Contact Justine Decock at extension 229 if you require any assistance with updating the Golf Canada Score Centre.
- 2)** Submit a summary document outlining the date and course name of ratings completed in along with an invoice for the subsidies you are entitled. The summary and invoice must be sent to the attention of Madeline Small no later than October 15th. The summary will be reviewed and the invoice and Score Centre will be verified, prior to issuing cheques.

Subsidies will not be paid unless all of these conditions are met.

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## Appendix 3

### Golf Canada Course Rating Guides & Manual Subsidy Program

Golf Canada will provide a subsidy to provincial associations equal to 50% of the cost of the 2012-2015 Course Rating Guides (men's and women's) and Manual.

The cost to the Provincial Golf Association per Course Rating Manual is \$3.75 CDN, plus GST and shipping costs.

The cost to the Provincial Golf Association per Course Rating Guide is \$5.75 CDN, plus GST and shipping costs.

The 2012-2015 Manual and Guides can be ordered by contacting the Golf Canada Sales Centre at 1-800-263-0009 x283.

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